

**KENTUCKY APPLIED BEHAVIOR ANALYST LICENSING BOARD**  
**MEETING MINUTES**  
**January 23, 2026**

A regular board meeting of The Applied Behavior Analyst Licensing Board was held by The Department of Professional Licensing (DPL) at 500 Mero St., Frankfort, KY 40601 via Zoom and in the Mayo-Underwood Conference room W.

**MEMBERS PRESENT**

Kirsti Singer  
Nicole Newsom  
Jessika Vance-Morgan  
Jennifer Pollard  
Jessika Vance-Morgan  
Jonathan Keefe

**DPL STAFF PRESENT**

Jeff Bardroff, Administrative Supervisor  
Daniel Leffel, Board Counsel  
Kristen Lawson, Commissioner  
Niki Sharp, Board Administrator  
Catherine Falconer, General Counsel

**MEMBERS ABSENT**

Jennifer Tucker  
Jared Dillow

**GUEST**

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**CALL TO ORDER**

Kirsti Singer called to order at 10:03am.

**APPROVAL OF MINUTES**

The board reviewed the meeting minutes from the November 21, 2025 board meeting. Jennifer Pollard made the motion to approve the meeting minutes, Jonathan Keefe seconded the motion and the motion carried.

**FINANCIAL STATEMENT**

The board reviewed the financial statements for May and June 2023 with no additional questions.

**DPL REPORT**

Commissioner Lawson shared that DPL has approved Jeff Bradroff and Gabriel as supervisors and hiring two more BA positions.

**LEGAL COUNSEL**

Daniel Leffel is drafting up regulations and putting them into order. Will have them ready for the next and final regulations meeting.

In closed session nothing was noted to be done by the board.

**OLD BUSINESS**

There was a BACB newsletter posted for December. The board discussed supervision with students who are getting their degree. Discussion that professors don't have to have a LBA and can have a group with that professor and a field supervisor who does have a LBA. There is a broad/changing supervision plan with each different program. It mostly depends on what the student prefers and what they are wanting out of their education. This doesn't exactly fall under the board since they come to get a license with already finishing their programs and had this completed under BACB standards. Jonathan Keefe discussed if we have licensee's who are also licensed in other states, there are a lot of interesting practice bills introduced in other states that are placing/trying additional restrictions

around licensure. Currently don't have anything on KY but OH and IN have a good amount of stuff coming through.

Closed session at 10:48am a motion was made by Jessika Vance-Morgan and Jennifer Pollard seconded the motion:

Open session 10:55am a motion was made by Jessika Vance Morgan and Jennifer Pollard seconded the motion.

### **NEW BUSINESS**

\*\*Get the newsletter ready to post online for the licensees. Kirsti Singer will be sending the newsletter to Niki Sharp and cc Jeff Bradroff, we will have it looked at and then once approved by them Niki Sharp will post on the boards website and have mass emails sent to check out the board's newsletter.

Certified letter to LP a motion was made from Jennifer Pollard and Jonathan Keefe seconded the motion.

Niki Sharp will be sending a email to board members attending the march meeting

### **LICENSURE STATUS REPORT**

The Licensure Status Report was presented to the Board for review. The report showed there are currently (892) active licenses: (836) active behavior analysts; (24) active assistant behavior analysts with (1) being Active-Active Not Eligible to Practice; (28) active licensed temporary behavior analysts with (1) being Active-Active Not Eligible to Practice, (4) temporary licensed assistant behavior analyst.

### **SUPERVISION COMPLIANCE REPORT**

None

### **APPLICATIONS COMMITTEE REPORT**

The Application Committee reviewed 12 applications and made the recommendation to approve all 12 applications. The application Committee made a motion to approve the applications committee's recommendations, Jonathan Keefe seconded the motion, and the motion carried.

### **COMPLAINTS COMMITTEE REPORT**

None at this time

### **TRAVEL & PER DIEM**

A motion was made by Jonathan Keefe to approve travel and per diem for all members attending the January 23, 2026 meeting. Jessika Vance Morgan seconded the motion and the motion carried.

Jennifer Pollard- 12/11, 12/20, 12/12, 1/22

Jessika Vance Morgan- 12/11, 12/12, 1/22

Nicole Newsom- 12/11, 1/22

Jonathan Keefe- 12/12

Kirsti Singer- 12/3, 12/12

### **NEXT MEETING**

The next scheduled board meeting will take place on Friday, February 27, 2026, at 500 Mero St. Frankfort, KY 40601 at the Mayo-Underwood Building. The Complaints Committees will meet prior, at 9:00 a.m., with the board meeting to follow at 10:00 a.m.

**ADJOURN**

Jessika Vance Morgan made a motion to adjourn at 11:30 a.m. having no further items of discussion.  
Nicole Newsom seconded the motion and the motion carried.

Board Chair: Kirsti Singer

*Kirsti Singer*